

## APPLICATION FOR A BUSINESS VISA

Subject to subsection (1A)\* of the Immigration Act, as amended (see note below), a business visa may be issued by the Director-General to a foreigner intending to establish or invest in, or who has established or invested in a business in the Republic of South Africa in which he or she may be employed, and an appropriate visa for the duration of the business visa to the members of such foreigner's immediate family: Provided that –

- a) such foreigner invests the prescribed financial or capital contribution in such business;
- b) the capital contribution forms part of the intended book value of the such business; and
- c) such foreigner has undertaken to –
  - i. comply with any relevant registration requirement set out in any law administered by the South African Revenue Service; and
  - ii. employ the prescribed percentage or number of South African citizens or permanent residents within a period of 12 months from the date of issue of the visa.

**PLEASE PRINT OUT THIS CHECKLIST AND SUBMIT IT WITH THE COMPLETE VISA APPLICATION!**

The complete visa application must be submitted by the applicant **in person**.

	<b>The following documentation must be submitted by each applicant. Please keep / submit the documentation in the order as listed below.</b>	<b>Mission</b>
<b>1</b>	<b>Original machine readable passport</b> <ul style="list-style-type: none"><li>• Validity of no less than thirty (30) days after the foreigner’s intended departure from the Republic of South Africa.</li><li>• Passports must have at least two (2) blank pages for endorsements.</li><li>• Non-machine readable / handwritten passports are not accepted / recognised.</li><li>• <b>Original</b> second passport, if the applicant holds one, shall also be presented.</li></ul>	<input type="checkbox"/>  <input type="checkbox"/> <input type="checkbox"/>
<b>2</b>	<b>Passport photocopies</b> <ul style="list-style-type: none"><li>• Of the passport page with the applicant’s personal data / photograph.</li><li>• Of all previous visas for the Republic of South Africa in the passport.</li><li>• Of second passport, if the applicant holds another passport.</li></ul>	<input type="checkbox"/>
<b>3</b>	<b>One fully completed application form DHA-1738</b> <ul style="list-style-type: none"><li>• Must be downloaded and printed</li><li>• All questions must be answered in English – questions that don’t apply may be completed with ‘n/a’.</li><li>• A ‘fingerprint form’ is not required to be completed by applicants.</li><li>• Applicants must provide an email address under Part 4 (may be written below telephone number).</li><li>• ‘Contact person’ under Part 4 refers to someone in Norway.</li><li>• ‘Proposed date and place of departure for the Republic’ under Part 5 means the date and place of departure from Norway.</li><li>• Full details of the intended duration of stay in, and intended date of departure from the Republic of South Africa must be completed under Part 5.</li><li>• The question, ‘Have you ever been refused entry into or deported from the Republic’ under Part 7 must be completed with either ‘yes’ or ‘no’, and details provided, if the answer is ‘yes’.</li></ul>	<input type="checkbox"/>

4	<p><b>One (1) biometric photograph</b></p> <ul style="list-style-type: none"> <li>• Should be a recent photograph, not older than 6 months.</li> <li>• Photographs must be taken and printed professionally – photographs printed at home would be rejected.</li> </ul>	□
5	<p><b>An application for a business visa by a foreigner who intends to establish a business or invest in a business that is not yet established in the Republic of South Africa, shall be accompanied by –</b></p> <p>a) a certificate issued by a chartered accountant registered with the South African Institute of Chartered Accountants or professional accountant registered with the South African Institute of Professional Accountants to the effect that –</p> <ul style="list-style-type: none"> <li>i. at least R5 000 000,00 in cash, originating from outside the Republic, is available to be invested in the business; or</li> <li>ii. at least R5 000 000,00 in cash and a capital contribution (must be new machinery and / or equipment), originating from outside the Republic, is available to be invested in the business;</li> </ul> <p style="text-align: center;">(See note below in respect of the reduction or waiver of the capitalization requirements)</p> <p>b) an undertaking by the applicant that at least 60% of the total staff complement to be employed in the operations of the business shall be South African citizens or permanent residents employed permanently in various positions: Provided that proof of compliance with this undertaking shall be submitted within 12 months of issuance of the visa;</p> <p>c) an undertaking to register with the –</p> <ul style="list-style-type: none"> <li>i. South African Revenue Service;</li> <li>ii. Unemployment Insurance Fund;</li> <li>iii. Compensation Fund for Occupational Injuries and Diseases;</li> <li>iv. Companies and Intellectual Properties Commission (CIPC), where legally required; and</li> <li>v. relevant professional body, board or council recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act, where applicable,</li> </ul> <p>Provided that upon registration, all certificates shall be submitted to the Director-General; and</p> <p>d) a letter of recommendation from the Department of Trade and Industry regarding –</p> <ul style="list-style-type: none"> <li>i. the feasibility of the business; and</li> <li>ii. the contribution to the national interest of the Republic of South Africa.</li> </ul> <p style="text-align: center;">(Applicants should contact the Department of Trade and Industry directly to enquire about obtaining such recommendation: <a href="mailto:vrecom@thedti.gov.za">vrecom@thedti.gov.za</a>.)</p>	<p>□</p> <p>□</p> <p>□</p> <p>□</p>

6	<p><b>An application for a business visa by a foreigner who has established a business or invested in an existing business in the Republic of South Africa, shall be accompanied by –</b></p> <p>a) a certificate issued by a chartered accountant registered with the South African Institute of Chartered Accountants or professional accountant registered with the South African Institute of Professional Accountants to the effect that –</p> <ul style="list-style-type: none"> <li>i. at least R5 000 000,00 in cash, originating from outside the Republic, is available to be invested or already invested in the business; or</li> <li>ii. at least R5 000 000,00 in cash and a capital contribution (must be new machinery and / or equipment), originating from outside the Republic, is available to be invested or already invested in the business;</li> </ul> <p>(See note below in respect of the reduction or waiver of the capitalisation requirements)</p> <p>b) proof that at least 60% of the total staff complement employed in the operations of the business shall be South African citizens or permanent residents employed permanently in various positions;</p> <p>c) proof of registration with the –</p> <ul style="list-style-type: none"> <li>i. South African Revenue Service;</li> <li>ii. Unemployment Insurance Fund;</li> <li>iii. Compensation Fund for Occupational Injuries and Diseases;</li> <li>iv. Companies and Intellectual Properties Commission (CIPC), where legally required; and</li> <li>v. relevant professional body, board or council recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act, where applicable;</li> </ul> <p>d) a letter of recommendation from the Department of Trade and Industry regarding –</p> <ul style="list-style-type: none"> <li>i. the feasibility of the business; and</li> <li>ii. the contribution to the national interest of the Republic of South Africa;</li> </ul> <p>(Applicants should contact the Department of Trade and Industry directly to enquire about obtaining such recommendation: <a href="mailto:vrecom@thedti.gov.za">vrecom@thedti.gov.za</a>.)</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
7	<p><b>A foreigner who invests or has invested in an existing business shall, in addition, submit –</b></p> <ul style="list-style-type: none"> <li>a) financial statements in respect of the preceding financial year; and</li> <li>b) proof of investment.</li> </ul>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
8	<p><b>An <u>original</u> police clearance certificate</b></p> <ul style="list-style-type: none"> <li>• Must be issued by the police or security authority in each country where the applicant resided for 12 months or longer after attaining the age of 18 years, in respect of criminal records or the character of that applicant.</li> <li>• Shall not be older than six months at the time of its submission.</li> </ul>	<p><input type="checkbox"/></p>

9	<b>A medical report</b> <ul style="list-style-type: none"> <li>• Shall not be older than six months at the time of its submission.</li> </ul>	<input type="checkbox"/>
10	<b>A radiological report</b> <ul style="list-style-type: none"> <li>• Shall not be older than six months at the time of its submission.</li> <li>• Not required in respect of children under the age of 12 years or pregnant women.</li> <li>• If it is unclear that the form was completed / the applicant was indeed examined (x-rayed) by a registered radiologist, applicants are required to submit the radiological findings from his or her radiologist.</li> </ul>	<input type="checkbox"/>
11	<b>In respect of dependent children accompanying the applicant or joining the applicant in the Republic of South Africa</b> , proof of parental responsibilities and rights or written consent in the form of an affidavit from the other parent or legal guardian, as the case may be	<input type="checkbox"/>
12	<b>In respect of a spouse accompanying the applicant or joining the applicant in the Republic of South Africa, a copy of a marriage certificate or proof of a permanent homosexual or heterosexual relationship.</b> If a marriage certificate is not in English, it must be translated and certified as a correct translation by a sworn translator; alternatively, applicants who got married in Germany may submit an 'international marriage certificate'.	<input type="checkbox"/>
13	<b>A yellow fever vaccination certificate</b> <ul style="list-style-type: none"> <li>• Only required, if the foreigner travelled or intends travelling from or transiting through a yellow fever endemic area to the Republic of South Africa.</li> <li>• The certificate shall not be required where that person travelled or intends travelling in direct transit through such an area.</li> </ul>	<input type="checkbox"/>
14	<b>Proof of payment of the applicable fee</b> <ul style="list-style-type: none"> <li>• Payment of the application fee of NOK 1627 must be made through an electronic bank transfer to AC: 1503 15 38189</li> <li>•</li> </ul>	<input type="checkbox"/>
15	<ul style="list-style-type: none"> <li>• Applicants must please indicate whether the passport will be collected from the Embassy. If the passport is to be returned by mail (registered mail) the applicant is requested to forward a self-addressed stamped registered envelope. Please forward a separate envelope for each passport. The postage fee per passport is between NOK 185.00 to NOK 200.00 for A5 size envelope and NOK 235.00 for A4 size envelope.</li> </ul>	<input type="checkbox"/>

ONLY WHEN the application form and ALL the necessary supporting documents have been received, will the Consular Section proceed with the application. From this date, the processing period will be up to eight weeks. PLEASE NOTE: Each application is processed on merit and therefore at times may require additional information/documentation.

<b>FOR OFFICIAL USE (Not to be completed by the applicant)</b>	
Applicant's name: .....	
Application taken in to be processed	<input type="checkbox"/>
Application not taken in due to incompleteness	<input type="checkbox"/>
<b>(Please send this checklist, if the application shall be re-submitted)</b>	
Date:	Ref.: